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# **COUNCIL BULLETIN**

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**Issue Number 19/2020**  
**Friday, 22 May 2020**



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Compiled, designed and produced by  
Member Services

Contact: Kim Partridge  
Telephone: 01992 564443

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*Epping Forest District Council*  
[www.eppingforestdc.gov.uk](http://www.eppingforestdc.gov.uk)



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## PART A - FORWARD DIARY

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### Key to abbreviations:

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<b>CC</b>	Council Chamber	<b>Cab Off</b>	Cabinet Office
<b>CR1</b>	Committee Room 1	<b>CONF</b>	Conference Room (1st floor)
<b>CR2</b>	Committee Room 2	<b>CH OFF</b>	Chairman of Council's Office
<b>MR</b>	Members' Room	<b>TR RM</b>	Training Room
<b>TBD</b>	To be decided	<b>HEM</b>	Hemnall Street Offices.
<b>TBN</b>	To be noted	<b>HH</b>	Homefield House
<b>TBC</b>	To be confirmed	<b>VM</b>	Virtual Meeting
<b>DPCC</b>	Debden Park Community Centre	<b>NWA</b>	North Weald Airfield

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Other venues are shown in full.

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**Week One: 18 May 2020 – 24 May 2020**

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Monday 18 May	7.00pm	<a href="#">Area Planning Sub-Committee East</a>	VM
Tuesday 19 May			
Wednesday 20 May			
Thursday 21 May	6.00pm 7.30pm	Executive Briefing Council	CR1 CC
Friday 22 May			
Saturday 23 May			
Sunday 24 May			

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**Week Two: 25 May 2020 – 31 May 2020**

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Monday 25 May			
Tuesday 26 May			
Wednesday 27 May	7.30pm	District Development Management Committee	CC
Thursday 28 May			
Friday 29 May			
Saturday 30 May			
Sunday 31 May			

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**Week Three: 1 June 2020 – 7 June 2020**

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Monday 1 June	7.00pm	Cabinet	NWA
Tuesday 2 June	10.00am 7.00pm	Licensing Sub-committee Epping Forest Youth Council	NWA CC
Wednesday 3 June	6.30pm 7.30pm	Briefing - Area Planning Sub Committee South Area Planning Sub Committee South	DPCC DPCC
Thursday 4 June	7.30pm	Overview & Scrutiny Committee	NWA
Friday 5 June			
Saturday 6 June			
Sunday 7 June			

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**Week Four: 8 June 2020 – 14 June 2020**

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Monday 8 June	7.00pm	Cabinet	NWA
Tuesday 9 June			
Wednesday 10 June	9.30am 6.30pm 7.30pm	Member Training - Licensing Briefing - Area Planning Sub Committee East Area Planning Sub Committee East	VM DPCC DPCC
Thursday 11 June	7.00pm	Cabinet	NWA
Friday 12 June			
Saturday 13 June			
Sunday 14 June			

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## PART B - ESSENTIAL INFORMATION

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### **Committee Management System**

The members' extranet facility for the Modern.Gov system is available at:

<https://eppingforestextranet.moderngov.co.uk/extranet>

Members may wish to save this link on their computer or mobile devices. Queries concerning login and password details for the extranet should be addressed to the Democratic Services Manager.

### **Constitution**

The Council's Constitution is available at:

<https://rds.eppingforestdc.gov.uk/ieListMeetings.aspx?CIId=638&Info=1>

Queries concerning the Constitution should be addressed to the Democratic Services Manager

### **ECC Highways Portal**

Up to date details of all Highways work is available at:

<https://www.essexhighways.org/Transport-and-Roads.aspx>

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## ***PART C - GENERAL INFORMATION***

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### **1. MEMBER CONTACT**

Would Councillors please be reminded that when raising an issue either for themselves or for a constituent, the initial contact should be directed to Member Contact not individual officers. This can be done either via the Member Contact app on your iPad or by emailing [MemberContact@eppingforestdc.gov.uk](mailto:MemberContact@eppingforestdc.gov.uk)

It is particularly important that contact is made in this way at the moment as it ensures that you will receive the most efficient response. Member Contact will monitor the progress of your enquiry and ensure that it can be escalated or reallocated where staff are unavailable due to changes to their workload or area of responsibility at the present time.

Officers are asked that if they do receive an enquiry from a Councillor, they forward it to Member Contact for registration and allocation.

(Further information: Kim Partridge ext 4443)

### **2. CHAIRMAN'S DIARY**

None this week

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## LICENSING ACT 2003

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None this week

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## PLANNING

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**1. Appeals Lodged**

None this week

**2. Forthcoming Planning Inquiries/Hearings -**

Hearing – 8<sup>th</sup> and 9<sup>th</sup> July 2020 – EPF/3174/18 – Old Epping Laundry Site Bower Hill Epping CM16 7AD - Demolition of existing buildings and the erection of 58 no. residential units split between four blocks, along with internal landscaping and associated car and cycle – Sukhi Dhadwar ext. 4597

**3. Enforcement Appeals**

None this week

**4. Appeal Decisions**

None this week

**5. Tree Preservation Orders**

None this week

**6. S106 Agreements**

None this week

**7. Changes to Planning Systems**

None this week



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## **PORTFOLIO HOLDER DECISIONS**

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The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.

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## EPPING FOREST DISTRICT COUNCIL

### Notification of Call-In of Portfolio Holder Decision under Paragraphs 45-52 of Article 6 (Overview & Scrutiny) of the Constitution

*This form must be signed and completed and the original returned to the Proper Officer in person no later than the fifth working day following the publication of the decision to be called-in*

<b>Decision to be called-in:</b>
<b>Decision reference:</b>
<b>Portfolio:</b>
<b>Description of decision:</b>
<b>Reason for call-in</b>

**Members requesting call-in**  
(3 members of the Overview and Scrutiny Committee or 5 other members)

Members Name:	Signed:
<b>Lead member:</b>	
Office Use Only: Date Received:	

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